SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

SMT. DHAKLUBAI DHONDU THAKARE SAMAJIK AND SHAIKSHANIK SANSTHA'S MAHENDRA LAXMAN MHATRE VYAVSAYIK MAHAVIDYALAY

AT RANJNOLI POST DANDEKARWADI TAL . BHIWANDI DIST THANE
421302

https://mlmhatrecollege.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The college offers traditional fundamental, technical and career oriented programmes, keeping in mind the industrial needs and social responsibility of the institution. With the profuse support of visionary management, it strives to scale new heights in all arenas, beneficial to the students and the community as a whole.

Vision

:"To groom our students into self-reliant individuals with strong innate human values, to sensitize them about the social responsibility with the participatory web of management and excellence in education with inclusive mindset and adaptable to the changing scenario" .

The institution has endeavored to do justice to the vision of grooming students into self-reliant and self-sufficient individuals. Paramount significance is given for the inculcation of human values in this competitive world. Equal thrust is also placed on educational excellence irrespective of the fact that the intake is of average students. Programmes and activities are also organized to instill social responsibility, to serve the fellow beings for the betterment of the society. Collaborations and linkages ensure that a participatory web is created for overall development of the students. Inclusiveness is guaranteed by admitting students from all strata of society, providing them equal treatment and opportunities to excel in all walks of academic sphere.

Mission

"To be an innovative institution that instills students with knowledge, values, inclusiveness and adaptability which provides opportunities for the youth to be leaders, entrepreneurs and above all good human beings"

The institution strives to be pioneering in inspiring students to be value based, inclusive and adaptable to the changing environment thus empowering them by providing necessary knowledge and skills. Various departments and committees put maximum possible efforts to instill leadership skills and entrepreneurship skills in the students. Along with life skills, utmost importance is given for value based education, to make the students better human beings – sensitive to social and community needs.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Experienced faculty adopts innovative strategies in curriculum delivery to enable the students to achieve their learning goals. Use of ICT tools and techniques in teaching methodologies by the faculty. College conducts Examination activities and outreach programs for neighborhood empowerment and addresses the issues related to the local community. Student centric, accessible and inclusive teaching learning process and peer mentoring learning technique. Excellent teaching learning outcomes coupled with academic results in spite of average

intake at entry point. Preferential option for young aspirants from underprivileged sections of the society. Offers several curriculums based and employment oriented skill development programmes in tune with the Skill India Initiative of Government of India to enhance student employability.

Growing number of collaboration and linkages with diverse institutions in various fields to provide extensive practical exposure to students. Active participation of students in co-curricular, extracurricular and community oriented extension activities for overall development of students along with their academic achievements, to make them socially responsible, gender sensitive, inclusive, environmentally conscious and adaptable to the changing Socio-economic and Global Scenario as a part of Institutional Social Responsibility (ISR) goals of the institution. Internships and training programmes to connect learners with the industry and job market. Offline and Online mentoring system and regular counseling for students. Field trips, Industrial visits and various other activities and programmes to address the cross cutting issues. Seminars, Conferences, Workshops organized for faculties and students on multidisciplinary fields. Functional MOUs signed with corporates, NGOs and Higher Educational institutions. Enterprise Resource Planning (ERP) system for effective management of admission, Examination and other administrative and academic processes to enhance productivity and quality services. Good academic infrastructure and spacious classroom and Laboratories. A confluence of value based system along with Arts, Commerce and IT education. Student enrichment, soft skills, training and gender sensitization programmes. Research exposure to UG students.Institutional Strength Visionary and Supportive management with in field of education.

Institutional Weakness

A limitation on the designing of syllabus as the institution is affiliated. Less number of Government / Non-Government funded research projects. Less number of collaborations and linkages at International level. Space constraints leading to lack of open space and play grounds. Large number of students per class in undergraduate programmes. Staff pattern designed by the Government and subject to the sanction of Government authorities. Hurdles in appointing qualified staff for vacant posts due to non-availability of NOC from the affiliating University. Majority of students from regional language background. Interdisciplinary research is limited. Placement ratio is average as students are already working. Being a commerce college, consultancy services is limited Being affiliated college no scope for curriculum revision, assessment, evaluation, examination reforms and structure of courses. Introduction of New Courses and Programmes leading to increased number of vacancies which are not supported by the Government. Inadequate funds to invest in specialized human resources for interactive, blended effective learning environment. Need to convert potential talent to convert into patents and copyright.

Institutional Opportunity

To initiate foreign collaborations for faculty and students exchange programmes and research To enhance research output by undertaking more research projects for faculties and students To augment the Alumni base and to exploit their potential for student support mechanism To introduce a research journal at institutional level To introduce new application based programmes which enhances the employability skills of our students required for the present day business corporates environment. To enhance the linkages with industries to make the students competent for the competitive market

Institutional Challenge

Providing personal attention to the diverse needs of large number of students because of the large student strength in undergraduate programmes. Lack of flexibility in curriculum design and development as the institution is affiliated To increase the participation of students in extra-curricular activities since they belong to lower socioeconomic strata of society. To initiate the collaborations with Government / Non-Government funded research projects. To invite more corporates and other private organizations for placement of Students.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Mahendra Laxman Mhatre Vyavsayik Mahavidyalay is affiliated to University of Mumbai. The institution adheres to the curriculum designed by the University of Mumbai. Effective delivery of curriculum is achieved by the institution within the framework of the University of Mumbai.

The institution offers UG programs. Effective delivery of curriculum is ensured through academic calendar, time table and teaching learning plans. The same is supplemented by organizing a plethora of activities under the auspices of various departments and committees. It is ensured that the faculties are updated by participating in syllabus revision workshops and faculties are also members of professional academic bodies..

Institution also conducts value added courses to reduce the academia - industry gap. The institution also integrates cross cutting issues into the curriculum through the delivery of syllabus prescribed by the University of Mumbai. Value added courses and other activities are also conducted to ensure the integration of cross cutting issues with the curriculum.

Students of our institution undertake project work and internships on regular basis. Feedback is also obtained on the academic performance and the ambience of the institution from stake holders such as students, teachers, alumni, and employers.

Teaching-learning and Evaluation

Teaching, Learning and Evaluation refers to the efforts of our institution to appraise the quality of our learners. Admission process in our institution is conducted in strict adherence with the guidelines of University of Mumbai. Students are enrolled as per the sanctioned strength. Our institution is a linguistic minority institution and hence rules of reservation of the State Government is not applicable. Our institution adopts student centric methods to enhance learning experience of our learners. Field trips, awareness programmes such as bottle gardening, demonstration sessions on solar power plant, competitions are conducted by various departments as part of experiential learning. Participative learning encompasses the conduct of various competitions and adoption of online teaching methodology. Students are involved in organising seminars, conferences, workshops and other programmes. Library is fully automated and institution has three smart classrooms to enhance learning experience using ICT tools. Teaching Learning process is facilitated by fully

qualified staff appointed as per the norms of University of Mumbai. Examination process is executed in a transparent manner with the help of required resources. Examination grievances redressal mechanism exist and such cases are addressed in a time bound and efficient manner.. Programme outcomes, Programme Specific outcomes and Course outcomes are prepared in lines with the University of MumbaiThe outcomes are mapped and its attainment is evaluated using direct and indirect method.

Research, Innovations and Extension

Research acumen is promoted and honed in the institution by encouraging faculty and students to participate in and to publish papers in seminars, workshops and conferences. Faculty guide students to present and publish research papers and our students have won awards for Best Research Papers in various platforms. Research Policy is in place in institution. Eleven students of our institution have been qualified for the Harwards Crossroads Program and one student became the finalist from among different countries. Research Cell and Student Development and Enrichment Cell have conducted various sessions on research for the benefit of students. Webinars are also organised on research related themes for the academicians and students. In the last five years, the institution has conducted one national seminar, and two international conferences in offline mode and various seminars and conferences in online mode.

As part of fulfilling the institutional social responsibility and as a measure to achieve our vision and mission, the institution conducts extension activities under the auspices of various committees such as NSS, GREEN CLUB. Our institution holds special camps at the adopted village of conducts community based awareness activities.

The institution has a wide network of collaborations with organisations of eminence for conducting academic activities. The linkages and collaborations comprise faculty exchange programmes, conduct of conferences, webinars, and value added courses, students training and sharing of resources. Formal agreements in the form of functional MOUs are in signed with diverse institutions in all fields.

Infrastructure and Learning Resources

The institution has adequate number of Wi-Fi enabled and security enabled well ventilated and properly lit classrooms with sufficient number of benches and desks and with mounted projectors. Students are provided with the facilities of computer lab. Two ICT enabled rooms and one conference room.Fully equipped examination room with required computing equipment is available. The institution has a fitness centre.

The library is fully computerized with I-Slim software along with i-OPAC. The library is enriched with eresources such as E-books, E-journals. Book bank scheme is operational for the benefit of needy students. A total seating capacity of 100 students is distributed in 2 libraries in different floors. Library Committee looks after the preparation of annual budget and related activities. It conducts various activities like book exhibition on regular basis.

Updation of IT facilities is done on a regular basis. Annual maintenance contract exist for the maintenance of hardware and software. Broadband connections of 60MBps, , 20MBps are provided as internet facility. Three smart classrooms exist to enhance the teaching learning process.

The institutional infrastructure including air conditioners, water purifiers, fire extinguishers, solar power panels,

printers, scanners, xerox machines, projectors is well maintained. Security and housekeeping staff is appointed to maintain cleanliness in the campus. At the onset of academic year budget is allocated for the academic year for the maintenance of physical and academic support facilities

Student Support and Progression

The institution provides the benefit of scholarships and freeships to the students. Government schemes such as MAHA-DBT and non-government agencies like Trusts provides the necessary benefits required for the students. Students are guided by the administrative staff to avail the benefit of the same. The institution conducts capacity building and skill enhancement progammes like soft skill development programmes, language and communication skills development programme, life skills development programme and ICT skill development programmes. Counselling facility is provided to the students. Committees such as Grievances Redressal Committee, Anti Ragging Committee and Internal Complaints Cell timely addresses the grievances of the students. The college publishes its annual magazine "Vidya Sankalp" which highlights all the activities.

The institution has a Placement Cell which grooms students to enhance their employability through career counseling sessions. The institution has provided placement to its students in reputed organizations.

The institution organizes and encourages the participation of students in different sports and cultural activities & Fests Annual sports day is organized to nurture and display the talents of the students. As per the guidelines of the University of Mumbai, Students' Council is formed. Registration of Alumni Association of the institution is in process. The Alumni hold key positions in prominent academic bodies.

Governance, Leadership and Management

The governance and leadership of the institution focuses on achieving its vision and mission. Well settled practices such as decentralization and participation in institutional governance are adopted in academics, administration and extra-curricular activities. The College follows administrative set up, appointment and service rules procedures as prescribed by the University Of Mumbai. The institution has deployed strategic perspective plan and has implemented under the guidance of concerned authorities. The institution has a wellstructured organogram which consist of management, the governing body, the principal, the teaching staff, nonteaching staff and the students.

 E-governance is implemented in fields such as admission, administration, student support, examination, finance and accounts. Effective welfare measures are deployed for the teaching and non-teaching staff. Faculty development programmes, training and development sessions and support facilities are organized. Performance appraisal system for the teaching and non-teaching staff is also in place as per the norms of the University of Mumbai and Government of Maharashtra. Teachers are provided with financial support to attend the conferences and workshops to update their professional knowledge and experts. Teaching and Non-teaching staff participates in faculty development programmes, and professional development programmes.

The institution has employed strategies for mobilization and optimal utilization of fund from government and non-government organization. Resource mobilization policy is in place which guides utilization of resources.

The institutional follows the proper mechanism for internal and external audit.

IQAC focuses on assuring quality of teaching learning process, structures, methodologies of operations and learning outcomes at periodic intervals.

IQAC adopts quality improvement strategies in academic and administrative activities, participates in NIRF and is ISO certified.

Institutional Values and Best Practices

The institution has occupied a place of relevance among its stake holders through its institutional values and best practices.

Measures are initiated by the institution for the promotion of gender equity under the aegis of the various committees such as Women Development Cell.

Programmes are organized to create awareness on relevant issues like gender equity, environment conservation, energy consumption waste management, water conservation and disabled friendly environment and the same are practiced as part of institutional values.

Policies are designed and followed by the institution for the relevant aspects. The institution also regularly undertakes quality audits on environment and energy and promotes a clean and green campus. Environmental promotional activities are also conducted in the adopted village. The institution promotes inclusiveness, tolerance and harmony towards various issues and sensitizes students to constitutional obligations and celebrates national and international commemorative days, events and festivals.

Two best practices successfully implemented by the institutions are

1. Enhance Spiritual and Cultural values for all round development of studets.

2. Title of the Practice: Felicitation of outstanding Personalities from Various Fields: Appreciation Awards (MHATRE GAURAV PURSKAR)

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2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	Smt. Dhaklubai Dhondu Thakare Samajik and Shaikshanik Sanstha's Mahendra Laxman Mhatre Vyavsayik Mahavidyalay
Address	AT RANJNOLI POST DANDEKARWADI TAL . BHIWANDI DIST THANE
City	AT RANJNOLI
State	Maharashtra
Pin	421302
Website	https://mlmhatrecollege.com

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal(in-charge)	GORAXNATH RAMA TARE	02522-204060	9096807033	-	mlmpc2010@gmail.com
IQAC / CIQA coordinator	VISHAL KAILAS SONAVANE	0251-229775	9702996220	-	vishalksonavane@gmail.com

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Maharashtra	University of Mumbai	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	AT RANJNOLI POST DANDEKARWADI TAL . BHIWANDI DIST THANE	Rural	2	2450

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Bsc It,	36	HSC	English	180	39
UG	BSc,Bsc Computer Science,	36	HSC	English	180	6
UG	BMS,Bms,MARKETING FINANCE HR	36	HSC	English	180	43
UG	BA,Ba,MARATHI ENGLISH POLITICAL SCINECE GEOGRAPHY HISTORY RURLA DEVLOPMENT ECONOMICS	36	HSC	English	360	168
UG	BCom,Bcom,	36	HSC	English	360	171

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				21			
Recruited	0	0	0	0	0	0	0	0	17	4	0	21
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				21			
Recruited	0	0	0	0	0	0	0	0	17	4	0	21
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				11
Recruited	4	7	0	11
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				11
Recruited	4	7	0	11
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				1
Recruited	1	0	0	1
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	0	0	0	0
Yet to Recruit				1

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	17	4	0	21
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	29	23	30	34
	Female	16	21	17	12
	Others	0	0	0	0
ST	Male	4	6	12	9
	Female	2	2	1	5
	Others	0	0	0	0
OBC	Male	84	61	76	116
	Female	42	31	52	58
	Others	0	0	0	0
General	Male	261	108	99	115
	Female	94	54	33	46
	Others	0	0	0	0
Others	Male	25	17	16	16
	Female	6	12	9	10
	Others	0	0	0	0
Total		563	335	345	421

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Since we at Smt. Dhaklubai Dhondu Thakare Samajik and Shaikshanik Sanstha carry the opinion and a strong belief that education is not confined to a specific discipline. hence, a multidisciplinary

	approach is needed which will enable students to explore subjects with distinct streams and numerous disciplines such as a student from Science background taking up a subject belonging to stream of Arts. Thus, multidisciplinary curriculum may allow inclusion of multiple disciplines to study a particular topic. As per new education norms too, educational institutions need to be willing to incorporate this approach so as to ensure that students are able to reap its benefits. This may also help to drive an institution towards a unique objective of presenting students with a choice of opting for their favourite subjects that they wish to learn and add value to the knowledge so gained. This would imply that an institution may offer combination of subjects being offered to their students such as Accountancy, Mathematics, EVS and Economics and other such subjects being opted out/included as per the liking of students. Thus, we too at institutional level would be willing to raise the bar of standards of education by accepting the said approach; though it might require time to actually implement.
2. Academic bank of credits (ABC):	Having gone through the New Education Policy we are very much aware that reforms according to the said policy need to be implemented in order to garner expected results. However at the institutional level, we are still undergoing initial process of chalking out the related plans to be incorporated in the years to come.
3. Skill development:	It is a process of identifying skill gaps and ensuring due development of those skills since it is skills that will determine one's ability to execute plans and achievement of goals and Since we essentially believe that a right set of skills is required to realize what efforts will lead to right direction towards accomplishment of desired aims, It proves to be a valuable addition to one's already possessed potentials, because knowledge does not essentially guarantee skill, but practice does. We too are of the opinion that knowledge, to be relevant in the real world needs exposure which may be derived only from practically applying skill sets. We at institutional level would surely wish to implement such framework that would enable us and students to develop / enhance upon also the practical implementation of knowledge gained through classroom lectures that would be possible through

application of necessary skills. And, these skills that would match with the knowledge so attained would be instilled in students through special sessions conducted for the purpose covering areas and subjects like Marketing wherein they would be taught to adapt with and use marketing techniques applicable in outside world; Accounting where they should learn to prepare reconciliation statements, ledger entries, etc.; amongst other such subjects requiring skill-based education. We would wish to embark upon this journey with an objective of creating and maintaining employ ability through making efforts in the areas of practical knowledge being more accessible by addition of value-added courses like Tally and Spoken English.

4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	It refers to incorporate awareness into classroom curriculum by expressing interest in ethnic backgrounds of students, maintaining a level of sensitivity to languages used. Since we too carry the belief that a multicultural society is best served by a culturally responsive curriculum, our lecturers follow a practice of actively demonstrating their sensitive ways towards cultural, emotional, linguistic and intellectual needs of their students. For the purpose of arriving at an apt integration of Indian knowledge system with cultural and other references, we conducted various cultural and academic events through online mode that essentially brought about students from various backgrounds displaying their cultural and also linguistic abilities by themselves arranging for such events and also delivering speeches in various languages. We also plan to further hold such seminars/events wherein renowned members of society holding expertise in spread of awareness on ancient cultural practices and also on traditions and religions followed by the country; thus, ensuring that not only academics and other related areas, but our students also are well versed and display a flair for being parts of culturally, ethnically and traditionally sound atmosphere. We plan for availability of digital options such as presenters on "U Tube" channels, and other such mediums.
5. Focus on Outcome based education (OBE):	The OBE is student centric educational theory, through which the quality of educational Eco-system can be enhanced. The main focus of OBE is on results than learning process. It brings clarity of focus and also helps in providing diverse teaching learning

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	opportunities for learners as well as educators One important inclusion of new policies pertaining to education is this approach that helps to understand and acknowledge requirement of advanced skills such as creativity, practical approach, critical thinking, conceptual clarity, logical thinking, problem solving, reflective thinking, self-directed learning, analytical reasoning and effective communication. The main focus would be on multidisciplinary learning for need based predetermined outcomes. With inclusion of OBE, help may be sought in creating advanced performance standards in learners with increased interests towards subject and its effective understanding. It therefore becomes the need of the hour to get accustomed to innumerable transitions in the areas of education and ensure that learners get quality and outcome based effective education with a futuristic approach. The OBE is thus a pedagogical model which can help in entailing the reforming and altering curriculum, learning methods and assessment patterns as predetermined needs of the learner and the system. All subject teachers in the beginning of academic year, devote time to throw light on what outcomes do they intend to observe, instill and work towards while they deliver lectures and also hold other related events.
6. Distance education/online education:	Advantages of New Education Policy calls for effectively and judiciously designed programs for digital education so that the unsafe effects of technology can be minimized. Currently existing ICT based educational programs and digital platforms should be used to meet the increased demand of online learning with taking also safety measures to avoid any misuse of technology. During conducting online teaching session an educator faces various challenges including restrictions on type of questions asked, ways of effective explanation of topic, managing disturbance in network and power disruptions, avoidance of unethical practices by learners or otherwise. Distance teaching is an effort to reach learners who are not able to access regular traditional in person learning methods. With few challenges, that can be solved over a period of time with advancement in technology, online learning can be proved to be a boon in current scenario. We at the Institutional level have tried to remain updated with the ways in which we could reach our students in

	digital manner while holding exams, sending notes, preparation of PPTs, holding lectures meetings etc.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	The Electoral Literacy Club (ELC) was formed on National Voters' Day, 25th January 2022. The nodal officer and members were appointed for tenure of 5 years.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Nodal Officer and Co-coordinating faculty members were appointed and this year 2023, we will be appointing the Student Coordinators in the coming academic year 2023 - 2024. The selection procedure is being finalized.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	Orientation programme was conducted to spreading awareness among students in electoral processes participation Online Survey Form for enrollment of new voters was conducted for the students who have completed 18 years of age so that the process to procure voters id can be initiated. Voters Oath taking ceremony was also conducted for the students.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Our College has supported a non-teaching staff to participate in election duties as and when required by the Bhiwandi City Municipal Corporation. Faculty members has assisted in election duties as presiding officers and polling officers in the polling booth centres.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	About 25 % of the Students have to be enrolled as voters. Surveys have been conducted by the committee members for the enrolment process to be initiated.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
628	417	393	409	557

File Description	Document
Institutional data in prescribed format	[View Document]

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 17

File Description	Document
Institutional data in prescribed format	[View Document]

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
17	16	15	14	14

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
8.65	11.14	8.79	4.70	4.72

File Description	Document
Upload Supporting Document	[View Document]

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Our institution has a well-planned process to ensure effective delivery of curriculum and proper documentation is maintained for the same. Qualified teachers are appointed according to requirements, in compliance with the guidelines of University of Mumbai. Workload is allotted as per the norms of UGC. Academic Calendar is prepared and communicated to all stakeholders by displaying it on the website and the notice board. It is prepared in line with the Academic Calendar of the affiliating University. The time table is prepared and regular classes are scheduled and conducted accordingly. Teaching learning plans are prepared to ensure the effective delivery of the curriculum. Timely completion of syllabus is ensured followed by revision lectures. Departmental meetings are conducted regularly.

Traditional teaching method of chalk and board coupled with power point presentations, overhead projectors, and web links are used.During the pandemic, regular online classes were conducted through Google Meet & Zoom,. Online expert lectures were held to prepare students for final year University examinations. Teachers are accessible through social media apps like WhatsApp for subject related doubts and personal counseling. The faculty provide study materials and useful links to the students. Textbooks and reference books are provided in the form of open source pdf and notes are provided in the digital form. Book Bank Scheme provides the facility to give books for economically backward students.

Tutorial classes are conducted for required subjects on a regular basis. In other subjects, intensive group teaching is conducted by the subject teacher after regular lecture hours. One-to-one problem solving methodology is also adopted. For practical oriented subjects, practicals are conducted in the classroom. During the pandemic, practicals were conducted on virtual platforms. Continuous internal evaluation is done in the form of class tests, assignments, quizzes, debates, projects, class participation Examinations are conducted, including online exams as per norms of the University of Mumbai. Results are analysed and remedial measures are adopted, wherever necessary. Various co-curricular activities such as discussion of case studies, industrial visits, quizzes, elocution, poster making, guest lectures, etc. and extracurricular activities such as sports, cultural, and extension activities are conducted by various departments and committees. The institution also organizes an intercollegiate festival and an Annual Sports Day to nourish the talents of students. Seminars, webinars, workshops, conferences, and interactive sessions are organized at different levels for the benefit of stakeholders.

Internal evaluation is conducted as per University norms. The schedule is prepared for the same to ensure timely evaluation. Semester-end examinations are conducted in adherence to the University guidelines. As per University guidelines, the evaluation process is conducted and results are displayed within the prescribed time period. The mid-semester break offered by University of Mumbai is provided for faculty and students. Faculty utilizes this time for enhancement of teaching methodologies and research.

Learners utilize the same to learn skills required for industry.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 5

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Other Upload Files	
1	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 38.44

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
270	150	206	150	148

File Description	Document
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Our institution is fully committed to and is involved in various activities which are required for the development of society. For the betterment and smooth conduct of institutional social activities various committees are constituted which consists of faculties and students. The WDC (Women Development Cell), NSS (National Service Scheme), DLLE (Department of Life Long Learning & Education), SDEC (Student Development and Enrichment Cell), Green Club, and Research Cell regularly organize programmes related to professional ethics, gender equity, human values and environmental related issues. Learners attend value-added courses which helps them gain knowledge and critically analyze gender, environment, human values and ethics. Professional-ethics related issues are taken up by the Research Cell and the SDEC. National webinars were held on Human Rights Violations in the Perspective of Covid 19 in India and the Plights of Migrants.

The Women Development Cell undertakes various programmes to create awareness among girls students. Sessions on Breast Cancer, Female Hygiene and Female Foeticide are organized. Health Check up Camp was organized by the institution for women. Various female health issues were addressed by qualified medical practitioners. Diet and medicines for the same were also provided free of cost. Competitions are also organized on topics related to role of women in society. Our institution has also provided moral support to a student who has undergone sex change surgery to promote gender inclusion. Webinars on Matrimonial Rights of Women and MSMEs for Women Empowerment were also conducted. Awareness on various investment options were also provided to the women living near the College.

The Green Club undertakes regular visits to the Sanjay Gandhi National Park. Tree plantations are conducted to expose students to the environment and to teach them the concept of sustainability. The institution has taken care to ensure the maximum utilization of available resources to prioritize environmental conservation. Vertical gardening, composting of canteen wastes, installation of solar plants, installation of electronic sensors and use of energy saving equipment like LED bulbs, IOT enabled electrical appliances, and implementation of bottle gardening, Best out of Waste competitions are deliberate efforts to protect the environment.

National Service Scheme plans its activities to make students socially sensitive and responsible and fulfill Institutional Social Responsibility. NSS volunteers are encouraged to participate in Leadership Training Camps organized by the University of Mumbai and the Ministry of Youth Affairs, Government of India. NSS unit has adopted a rural village where special camps are organized. Socially relevant activities are conducted for the betterment of village. The Unit also undertakes traffic control in co-ordination with the police during festivals, and conducts beach cleaning activities as part of the Swacch Bharat Abhiyaan. The Unit also conducts, health camps and undertakes sale of rakhis made by disabled students. Sessions on Disaster Management are also regularly conducted. NSS volunteers selflessly assisted the neighborhood during pandemic including registering for vaccination, and trained our staff in sanitization.

File Description	Document
Upload Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 30.89

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 194

File Description	Document
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: C. Feedback collected and analysed

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 44.38

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2022-23	2021-22	2020-21	2019-20	2018-19
265	178	98	145	246

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
420	420	420	420	420

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 34.48

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2022-23	2021-22	2020-21	2019-20	2018-19
74	51	45	84	108

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
210	210	210	210	210

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 36.94

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

The institution adopts student-centric methods such as experiential learning, participative learning and problem solving methodologies to enhance learning experiences.

Experiential Learning :-

Field trips are organized to enhance the learners' knowledge on various topics and to supplement the curriculum. The Department of Environmental Studies engages students in a composting manure project, for the manufacture of compost in the premises from the college canteen wastes. The students are also taught bottle gardening, and demonstration lectures on solar power plants are conducted to create awareness on energy conservation. The students also conduct the cleaning in our village. Students are encouraged to undertake research activities.Internships are provided to the students to enhance their professional skills thus making them industry ready.

Service-oriented activities are conducted under the auspices of various committees. NSS volunteers undertake Swachch Bharat Abhiyaan activities to spread the message of cleanliness, and also conduct sessions on anti-dowry, anti-drug abuse, soldier day, traffic control, and disaster management.College fests and sports competitions are organized to enhance the development of skills including leadership, decision-making, and event management.

Participative Learning :-

Students are involved in organising various activities like Seminars, conferences, webinars Group discussions on case studies, brain storming sessions, competitions such as elocution, essay writing, presentations, etc. are conducted to build up the confidence of the students Role plays are conducted to simulate real-life situations

An informal participative learning and teaching model is followed, in which the approach is 'with' the students rather than 'for' the students. It is a mutual learning process and students are empowered to be more independent and to serve the community in a better way.

The pandemic-necessitated lockdown period witnessed a transition from the traditional face-to-face classes into fully online teaching. Blended learning methodology is being adopted lately as per the guidelines of Government of Maharashtra and University of Mumbai.

Online lectures were conducted in platforms such as Google Meet & Zoom

The methodologies used for online teaching are PPT, Google Docs, YouTube, notes from devices

Students were trained for online lectures and also given mock demonstration exams to appear for online examinations, tests, assignments and internal evaluation. Teachers were given training by the institution and also trained themselves to conduct online lectures. They have also attended various online faculty development programmes, short term courses, workshops, and webinars on online teaching learning methodologies.

Class Tests were conducted on Google Forms and semester-end examinations were conducted on Google meet and Testmoz Mark lists of final year students are uploaded in the portal of the University of Mumbai by the faculties Students facing technical glitches like unstable internet, or issues with the device were provided the opportunity of re-examination. The Library is also automated.

File Description	Document
Upload Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 98.7

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
18	16	15	14	14

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 6.58

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1	1	1	1	1

File Description	Document
Institution data in the prescribed format	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Examination Committee:

The Committee consists of the Chairperson and members from the teaching staff. The non–teaching Staff also supports in an administrative capacity. Examination committee holds the responsibility of scheduling examinations as per the guidelines of University of Mumbai, conducts examinations, declares results within stipulated time period and addresses examination related grievances such as re-evaluation of papers, verification of marks, technical errors, if any.

Internal assessment:

Time table and seating arrangement for the internal examination is prepared and displayed on the notice board. The supervision chart is prepared to assign invigilators. The question papers are proofread to remove errors. Attendance of students is mandatory for the examination. The required number of copies is printed just two hours before examination. Infrastructure for examination related work. The college has a separate examination room with equipment such as computer, printer, photo copier and paper shredder for examination work.

Frequency of the examination:

All internal examinations are conducted once in each semester. Additional examinations are conducted for eligible students as per the guidelines of University of Mumbai The institution has a well-organized mechanism for redressal of examination-related grievances. This is regularly communicated to the students through notices on the notice board and website. Aggrieved students approach the college examination committee/ office with an application mentioning their grievance. All such grievances are resolved by the Examination Committee either through revaluation or by verifying the internal records within a time limit of fifteen days. The University resolves grievances with respect to University examinations pertaining to Semester V and VI. The institution extends full support to aggrieved students in case the grievance is related to error in name, subject or being wrongly marked the student as Absent during the examination.

Unforeseen situations like the pandemic made the college re-orient its strategy to address the grievances related to examination. During the pandemic, the mode of examination was online and in MCQ form., and mock examinations were conducted to orient the students towards the online mode. Since it was online mode, the grievances related to the marking scheme were substantially reduced; however students faced altogether a new set of problems for which the college had framed a new mechanism. Issues faced by the students were login problems, net connectivity, inability in final submission of paper, etc. Students were asked to approach the helpdesk of the College Office though any electronic means of communication like WhatsApp, email and sms. Inputs received from the technical team handling the online exam and the grievances of students were corroborated by examination committee. On establishing genuineness of issue, re-examination was conducted for such students. As per the norms of University of Mumbai, internal examinations are conducted for the courses, wherever necessary,

according to the syllabus. Time table is displayed well in advance. Results of the same are indicated in the grade card. Viva –voce is conducted for applicable subjects as stipulated by the University of Mumbai.

File Description	Document
Upload Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

- The institution offers undergraduate programs such as B.Com, B.A., BMS, B.Sc. (Information Technology), and B.Sc. (Computer Science) and a post graduate programme (M.Com.) in Accountancy & Management. Each of these have well-defined programme outcomes, programme specific outcomes and course outcomes in lines with the University of Mumbai. These are displayed on the college website and communicated to all stakeholders, specifically teachers and students. These outcomes help students to attain knowledge and skills required during their academic journey, which has a positive impact on society and for their betterment.

- Course outcomes are statements that describe what students should be able to do at the end of the course. They inculcate various levels of cognitive skills, which are measurable. Course outcomes are discussed in the departmental meetings, and new relevant topics are covered through certificate courses and expert guest lectures to acquaint students with the ever growing needs of competitive job market

- First year students are informed about the Programme Outcomes and Course Outcomes during the Induction Programme. Parents are also informed about the same during their Orientation Programme.

- According to the guidelines of the University of Mumbai, the institution follows the CBCS (Semester-wise) pattern for all programmes.

- The attainment of course outcomes is measured by (1) Direct assessment method and (2) Indirect assessment method. Direct assessment method includes internal evaluation and semester end examinations. Internal evaluation involves class tests, assignments, presentations, case study analysis, quizzes, class interactions, group discussions, role plays and other curricular activities. Semester end examinations involve theory, practical, projects and viva voce. The Examination Committee prepares and submits the report of this result analysis to IQAC for necessary follow-up measures.

- Course outcome attainment is evaluated through:

Tests: For assessing the theoretical understanding

Practicals: For evaluating practical skills and knowledge obtained

Assignments: For assessing the conceptual clarity of the students on a given topic and writing skills

Projects: For assessing the ability of the student in applying knowledge to practical issues

Viva Voce: For assessing the comprehending ability of the student to communicate the knowledge

Attendance: For assessing regularity and punctuality

Semester End

Examinations: For analyzing the overall performance of the students. The attainment of Programme Outcomes and Course Outcomes are measured by mapping the articulation matrix by IQAC and

Departments.

Feedback is taken from the students at the end of every year through a structured questionnaire, to assess the effectiveness of content delivery and attainment of the Course Outcomes, which is reviewed by the college. The attainment of Programme Outcomes is also assessed through Student Placement and Progression to Higher Education.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Course outcomes of each courses of each programmes are mapped to program outcome and program specific outcome at the end of the semester by the department members.Attainment of course outcomes is measured using 1] Direct measuring tool 2] Indirect measuring tool.

Direct measuring:-

Direct Measuring tool includes the internal evaluation and external exam evaluation. Internal exam consists of exam conducted at the mid of the semester followed by class tests, power point presentations viva voce and case studies. External examination is conducted at the end of the semester which includes theory and practical exams.

Indirect measuring:-

Indirect Measuring tool consist of exit survey. The survey is taken from students at the end of the programme. The survey is analysed by the members of the department. In order to calculate the attainment of programme outcome, the attainment of course outcome is calculated and the proportion adopted by the institution to measure the course outcome is in 80:20 ratio referring to direct: indirect methods. Course outcome attainment is set at three levels in ascending order which is based on the academic performance of the students in term end examination and internal examination.

File Description	Document
Upload Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 59.18

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
45	128	153	134	43

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
179	148	203	168	152

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.54

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

An ecosystem is created in the institution for innovations, and to facilitate creation and transfer of knowledge through various initiatives adopted by different departments and committees. Extensive guidance and support is provided.

Research Policy is designed and implemented to promote a research culture among faculty and students. Research guides from the teaching faculty supervise and guide the research scholars for the preparation and submission of research theses, and assist students for the preparation of research papers. They also serve as resource persons in various seminars and workshops at different levels. The Research Cell and the Student Development and Enrichment Cell organize programmes to enhance research and entrepreneurship skills among students. Trade fairs are organized to motivate the students towards entrepreneurship and to establish start-ups. Many of alumni are into self-created business in garments, jewelry, stationary and printing and have set up their own firms.

IQAC in association with Faculty Study Circle and Research Cell has organized a plethora of webinars during Covid necessitated lockdown on topics such as "Funding for Research Projects and Conferences "and "Research Ethics and Publications". Academicians and research scholars from various academic institutions have attended these sessions. The institution has also organized session on 'Research Methodology: Data Analysis and Statistical Techniques using SPSS Software and Microsoft Excel' for the faculty members to enable them to undertake research activities. Hands-on experience was provided to the faculty members. A workshop on Data Collection Techniques was organized for the benefit of students, which provided a practical insight through hands-on experience with data collection tools. Postgraduate students of a collaborating institution conducted the session. Research scholars of the institution conducted Research Methodology sessions for the students. Students are mentored and provided guidance on preparing, presenting and publishing research papers in seminars/ conferences at various levels. Our students have been awarded for excellence in research work at a Student Research Conference organized by Sinhgad Institute of Business Management.

Students with entrepreneurship and innovative skills like craft, stitching and grooming are motivated and provided platforms for displaying their talents. Sessions on Grooming and Personal Care are conducted by Alumni for the benefit of students. Department of Information Technology has organized technical events such as Programming, Blind typing, Debugging and IT Quiz in the intercollegiate festival in which students from other colleges also participated. Workshops on Android & Cyber security were conducted. Students from B.Sc. (Computer Science) Department provide training to other students of the institution to generate e-certificate on the completion of online activities.

File Description	Document
Upload Additional information	[View Document](#)

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 6

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2	1	1	1	1

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.41

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	7	0	0	0

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
List of chapter/book along with the links redirecting to the source website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)	

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

The Vision and Mission of the institution focuses on holistic development of students that includes values, a sense of social responsibility, inclusiveness and adaptability. Keeping this in mind, various extension activities are organized at different levels.

Gender sensitization:

WDC and committees such as NSS and DLLE have organized many activities focusing on gender equity such as sessions on Female Health and Hygiene, Sexual Harassment at the Workplace, Polycystic Ovaries Syndrome and Self Defence. Competitions, webinars and seminars are also conducted in association with various NGOs on issues like Role of Women in Society, Matrimonial Rights of Women, MSME Funding, Domestic Violence and Gender-based Sensitization.

Differently abled Students:-

NSS volunteers regularly render their services to the underprivileged students of Punarvas Education Society's Special School and Vocational Training Centre for Mentally Handicapped. Students of the institution teach them basics of various subjects at school level. Volunteers also sell Rakhis made by the differently abled children of Kakoomal and Keslibai School in the college premises, and assist the Centre in raising funds. This helps the students develop their marketing skills along with empathy towards the underprivileged.

Medical Services:-

The institution has organized Health Check Up Camp and Eye Camp, and a Blood Donation Camp along with Thalassemia Checkup Camp in co-ordination with other institutions, free of cost, for the students,

their parents and the neighboring community.

Environmental Conservation:-

Tree plantations are carried out to promote environmental consciousness among the students.. A demonstration session was conducted on energy conservation from the solar power plant installed in the institution. Medicinal Ayurvedic plants are planted in college premises; vertical gardening and bottle gardening is also set up. Best Out of Waste competitions are conducted to create awareness. Paper and cloth bags are made by students and distributed to nearby shops to reduce the consumption of plastic and to create awareness about the same.

Civic Responsibility:

To mould the students to socially responsible citizens and to instill civic sense, sessions on personal hygiene are held. Cleanliness drive under Swacch Bharat Abhiyaan, controlling traffic during festivals and beach cleaning are undertaken.

Community Service:

The institution inputs all maximum efforts to make students socially sensitive and responsible. College infrastructure is provided for community oriented activities. Utne Village in Thane District is adopted by the institution where NSS special camp is organized every year. Various programmes on socially relevant themes are organized, including sessions on importance of personal hygiene, water conservation, ant dowry movement, and domestic violence. Bunds on river and canals are constructed during the camp. Students also assist in the construction of public toilets. Visits are made to the village residential school where stationery items, benches, and blankets are supplied. The faculty and students interact with the school students to create awareness on social issues. With the support of the Management, a library has been set up in the village.

File Description	Document
Upload Additional information	[View Document](#)

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Our institution has received several accolades for its outstanding contributions in the field of social and community service. Selfless dedicated services have been provided by the students and faculty under the auspices of committees like NSS, DLLE, Green Club, Women Development Cell, Student Development and Enrichment Cell. Certificates of Appreciation and Excellence are awarded by NGOs and organizations for the relentless efforts of the institution.

The institution strives to fulfill its social responsibilities by organizing and successfully conducting extension activities in and around the institutional premises and in the community.Appreciation Certificate was received for organizing Blood Donation Camp, Yoga Sessions, Empowering Tribal Community.

Momento was awarded to the Principal of our Institute for conducting sessions on Personality and Skill Development for non teaching staff.

File Description	Document
Upload Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 56

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
11	14	14	10	7

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 6

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Classrooms:

The institution has adequate number of spacious, naturally lit, well-ventilated classrooms with benches and desks and a sufficient number of lights. They are Wi-Fi enabled with CCTV security protection. Several classrooms are equipped with LCD projectors.

Laboratories:

The institution has three computer labs and one electronic lab with adequate number of computers, required configurations, screen projectors and Wi-Fi connectivity. The institution provides access to software such as Python, Cisco, Unity, Java, Tally, and Direct3D.

Seminar Hall:

The Institution has One ICT enabled seminar hall and one Conference Room.

Library :

The first floor library caters to Commerce students and the fourth floor library caters to students of professional courses. Both are well-equipped, automated, and N-Listed with a rich collection of eresources, and have access to INFLIBNET.

Examination Room:

The institution has spacious examination rooms on the first and fifth floors. All examination related work are conducted and all examination documents are maintained in these rooms. The software required for conducting online examinations and for generating results is installed in the computers. Optical Mark Reading system is installed in the CAP room for evaluation of University Examination papers.

Computing Equipment:

Administrative staff is provided with computers, printers, scanners and photocopiers. Bio metric/ facial

recognition machine records the staff attendance.

Other facilities:

Administrative office is located on the first floor for the aided section and on the fourth floor for professional courses. Notice boards are fixed at the entrance and on every floor, as well as in the staffroom and office.

For cultural activities, including intercollegiate festival, "Arunya" which is organized every year and for intercollegiate competitions, professional choreographer is appointed to train the in-house students. Public Address system, AV studio and DJ system are utilized. The auditorium is provided for practice.

Sports:

Students are motivated to participate in Annual Sports Day conducted by the college and other intercollegiate sports competitions. Sports instructor is appointed to facilitate the smooth conduct of indoor and outdoor sports activities. The institution has tie up with sports complexes and grounds in the vicinity and outdoor spaces are hired when required. A set up for indoor board games, indoor sports kits, first aid kit and energy supplements are provided. During free lectures, students are free to use the Gymkhana.

Gymnasium:

The institution has a gymnasium and a fitness centre in the basement and on fifth floor with well-equipped facilities. A fitness trainer has been appointed along with a fulltime gymnasium attendant.

Yoga:

Auditorium is utilized for yoga sessions.

Structural audit is conducted to ensure the quality of the physical infrastructure.

The institution has installed 10 fire extinguishers and fire alarm system.

Girls Common Room: Fire audit report:

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 3.82

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0.39	0.22	0.3	0.54

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The library is partially computerized with ISLIM software, which is an integrated Library Management System. This software is multi user and multi-tasking. As the software is web-based, customer support can be provided online for maintenance. The latest version and updates are constantly provided by the company. The software supports barcode scanners for circulation activities & data backup. A separate computer is used as a server for this software.

The IOPAC online catalogue module shows the user the books available in the library and the status of the book, whether it is issued or on shelf along with location. Regular training is provided to the library staff for the efficient management of the software. The college has purchased 21 E-Books Rs. 36755/- and had access to 2 E-Journals and recently subscribed to 5 E-Journals Rs. 20160/-. The college also subscribes to NList from INFLIBNET annually. The college Library has subscribed to Digital Library of 3476 Rare Books.

The College Library provides Book Bank Facility for needy students by providing a set of books for one

semester. Our College Library has also conducted the Library Audit. The College Library has maintained a separate website since 2020. The website provides Library Catalogue, Links to Various E-Books and E-Journal, Links to Syllabus, Links to Study material for competitive exams. The website also provides access to RARE Books of Bhandarkar Oriental Research Institute's Digital Library. A Link to Institutional Repository is created which has the publications; link to Webinars conducted by the College, Photos of the Library Activities and also has a Career Corner for PRE-IAS aspirants.

Various activities are conducted by the library including library orientation, book display, various competitions, Books Exhibition, etc.

File Description	Document
Upload Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

All classrooms, examination rooms, the staffroom, library, conference room, auditorium, administrative office and Principal's office are enabled with IT infrastructure. Our institution has regularly maintained and updated its IT facilities for the benefit of various stakeholders.

A sufficient amount is allocated for the upgrading and maintenance of IT facilities. The hardware and software of the institution are under Annual Maintenance Contracts. A dedicated IT team is available in the college premises for configuring, monitoring and upgrading computer systems. They also maintain the hardware and software, and regularly and upgrade it, as and when required.

Internet:

Our institution has four broadband connections of 60MBps & Two routers are used which are regularly upgraded.

Software:

Open source software is used for curriculum delivery. The computers have a Microsoft license. All machines are protected with antivirus. Windows Server 2016 is installed on a data centre server equipped with a licensed firewall.

Hardware:

Our institution has 32 computers, which are regularly upgraded with new components, including RAM. All the computers are Wi-Fi enabled. Computers are provided with back up in the form of UPS.

Smart Classrooms/ Projectors:

The institution has three smart classrooms with EyeRIS sensing technology to enhance the teaching learning process. All classrooms are Wi-Fi enabled with a large number of classrooms equipped with mounted projectors. Mobile projectors are also available.

Delivery of Curriculum & Examination:

A dedicated webcam is fitted to the computer used for downloading University question papers. CCTV surveillance is available. Paper shredders and photocopiers are also available. Microsoft LMS and its platforms, Google Workspace for Education and its applications such as Gmail, Google drive, Google calendar, etc. are used for delivery of curriculum and conduct of examinations. Our institution has a state of-the-art audio visual studio for the development of e-content. MIS is in place for the documentation of students' records to facilitate admission, attendance, collection of fees, issue of LC, bonafide certificates, etc

Library:

Our libraries are Partially automated, IT enabled, NListed and have access to INFLIBNET. It uses ILMS software.

Communication:

All official communications are carried out using Office 365. All staff members are provided a professional email id.

Website:

An active website is hosted on its own domain. It is updated regularly with the latest notifications for the benefit of all stakeholders. Maintenance of the website is outsourced.

Office:

The Administrative staff is equipped with internet enabled computers and essential software, printers, photocopiers and scanners. A Biometric attendance/ facial recognition machine is also available for the teaching and administrative staff.

File Description	Document
Upload Additional information	[View Document](#)

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 25.12

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 25

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 3.82

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0.39	0.22	0.30	0.54

File Description	Document
Institutional data in the prescribed format	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 13.89

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
43	62	49	65	115

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document]()
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document]()
Upload policy document of the HEI for award of scholarship and freeships.	[View Document]()
Institutional data in the prescribed format	[View Document]()
Provide Links for any other relevant document to support the claim (if any)	[View Document]()

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: C. 2 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 8.86

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
72	83	0	0	58

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: B. 3 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 8.15

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
6	10	6	8	11

5.2.1.2 **Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
45	128	153	134	43

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 0

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 0

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The institution has very prominent Alumni from various fields who contribute towards the achievement of its Vision and Mission. The Alumni contribute to the development of the institution in the following manner.

Academic Leaders:

Alumni of the institution hold key positions in academic bodies such as Board of Studies, IQAC and the Career Development Cell, and represent the Joint Registrar's Office and Education Department, and the University of Mumbai. Some of them are also the University Nominee, Joint Director's Nominee and Management Nominee for the Career Advancement Scheme of various institutions, including ours.

Many of the alumni of the institution have joined as teaching faculty and are now colleagues. A few others conduct regular guest lectures, serve as visiting faculty and are available for mentoring.

Some of the Alumni share their expertise in quality maintenance, administration, education and knowledge infrastructure.

Financial Support:

The provision of fees for economically disadvantaged students is made by the Alumni whenever necessary.

Participation in organizing college activities :

The Alumni are invited to and get involved in all major functions of the college, including Annual Day. The Alumni also support us by providing required facilities for infrastructure augmentation. The Alumni who are experts in the field of Law deliver lectures on legal issues like Awareness on Consumer Rights. One of our alumni is the founder of an image management and brand building firm in Delhi Alumni, well-placed in the Event Management field, help the institution in organizing events Alumni from the field of Information Technology and Mass Media helps in the placement of students. Assistance in providing internships is also provided by the Alumni. Socially and politically active Alumni assist the institution in complying with the procedural formalities required by the Government authorities. Some of them also assist in solving the problems related to public infrastructure and transportation near the institution. For instance, the Alumni have helped in initiating the public transport service for the students of the institution to enable them to travel from the local railway station to the college in a convenient manner..

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

The Vision and Mission of the institution focuses on developing the students with moral values, adaptability skills, an inclusive mindset, and awareness of social responsibilities. Educational programmes and best practices are carried out keeping in mind the principles of social responsibility and inclusion.

The institution attempts to achieve the aspirations of our founder Mr. Rarsan Thakare dream was to provide holistic education to underprivileged students and to empower girl students through education.

Institutional Perspective Plan is prepared and implemented. Institution is in the process of implementing NEP by structuring new skill enhancement courses like Ethical Hacking, Intellectual Property Rights, Retail Management as per the demand and to bridge the industry academia gap. The outcomes of these skill enhancement courses are being charted out. The Governing Body, the Principal, along with the administrative and academic departments strive together to achieve the same. Different committees are formed with this objective.

Funds are provided by Management to enhance the infrastructure, and to make the campus green and ecofriendly. Intercollegiate fests are organized with the support of the management. State-of-the-Art facilities such as an audiovisual studio and a gymnasium are also provided with consistent support of the Governing Body.

The institution adopts decentralization techniques in academics, administration and extra-curricular activities.

Sub committees –

The institute has formed different sub committees for taking decision on decentralization basis. The Brochure and Decoration Committee designed and finalized brochure of the event. Decorations were made by material created out of 'Best Out of Waste'.

- The Welcome Committee welcomed guests and participants.

- The Refreshment Committee managed the set-up of food and refreshment.

- The Discipline Committee ensured that discipline is maintained.

- The Stage Control and Photograph Committee co-ordinated the flow of the event and ensured media coverage.

- The Finance Committee managed allocation of funds and its expenditure. Resource persons provided honorary services free of cost. Management provided required refreshment for guests, participants and the organizing committee.

- The Exhibition Committee ensured the smooth conduct of the exhibition. The event exhibited the creativity and talents of the students under the teachers' guidance.

Decentralization in administration and participative management is evident from the fact that students were given a free hand to plan the optimum use of resources and the execution of the programme, encouraging them to grow as sensitive, responsible, self-confident and adaptable citizen.

File Description	Document
Upload Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Our institution has a well planned organ gram which clearly shows the hierarchy of functions. The organizational structure consists of the Management, the governing body, the Principal, the teaching staff, the non-teaching staff and the students.

Management:

Our Trust is the Managing Body of the institution which consists of,

1. Secretary 2. Joint Secretary 3. Treasurer 4. Members 5. Director

Decisions regarding day-to-day administration and management of the institution is taken by this body. The College Development Committee is also established as per the norms of the University of Mumbai. Meetings are held on a regular basis and suggestions are placed before the management to be implemented for the overall development of the institution.

- **Principal :-**

The Principal is the Head of the Institution. The Principal heads all the Departments, Committees and

Administrative Staff and co-ordinates with heads of the departments, and other teaching and non-teaching staff to ensure the smooth functioning of the institution. Teaching staff are appointed and promoted in compliance with the norms of UGC and University of Mumbai.

The institution has an Internal Quality Assurance Cell (IQAC), constituted as per the norms of the NAAC. It focuses on the enhancement and maintenance of academic quality. The IQAC works to realize the goal of quality enhancement and sustenance.

- **Department :-**

Heads of departments along with teaching staff ensure the smooth functioning of the Teaching Learning Process

- **Library :-**

Library consists of the Librarian, Assistant Librarian, Library Clerk, and Library Attendants. The Librarian, in consultation with the Principal and the teaching staff takes necessary steps to enrich library resources.

- **Administrative Staff:-**

The Administrative Staff consists of the Registrar, Office Superintendent, Clerks and support staff. Nonteaching staff are appointed as per the guidelines of the Director of Higher Education, Government of Maharashtra. The areas of functioning include maintenance of service records of staff, admission procedure, extension and affiliation, staff salaries, staff welfare benefits, AISHE data submission, compliance of UGC and University procedures, following circulars and guidelines of Directorate of Higher Education and compliance of the same, maintenance of accounts and audit records, student support services, cleanliness and maintenance of campus infrastructure.

- **Committees:**

Different Committees are formed to plan and implement various curricular, co-curricular and extracurricular activities. Each committee consists of Chairperson and its members. Regular meetings are held by the committees to plan its activities.

The Cultural Unit co-ordinates the conduct of cultural activities at various levels.

The Sports Unit conducts sports competitions.

The NSS Unit organizes extension activities in the institution, neighbourhood areas and in adopted village.

The Department of Life Long Learning and Extension (DLLE) undertakes socially relevant projects.

The Women Development Cell organizes gender equity programmes.

The Student Development and Enrichment Cell conducts activities for overall development of the students.

The Green Club organizes programmes for environmental conservation and create awareness on sustainability.

The institution has adopted a Strategic Development plan for a period of five years and maximum efforts have been made to achieve the same.

File Description	Document
Upload Additional information	[View Document](#)
Institutional perspective Plan and deployment documents on the website	[View Document](#)

6.2.2

Institution implements e-governance in its operations

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: E. None of the above

File Description	Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

PERFORMANCE APPRAISAL SYSTEM

For Teaching Staff:

Faculty Development Programmes:

Teaching staff attend faculty development programmes organized by the institution and other institutions. Duty Leave is granted to faculty members for participating in such faculty development programmes.

Training and Development:

Teachers were given online training to conduct online lectures and examinations in the wake of the pandemic. Sessions on Stress Management, Musical Therapy are organized as relaxation techniques.

Faculty Study Circle:

Faculty Study Circle is set up to exchange knowledge and views of faculty members in current relevant areas. Sessions are conducted on Budget Analysis, Environmental Issues and Legal Issues by various departments. Webinar on Research oriented topics and Academic Audit are also conducted.

Support Facilities:

Canteen, cooperative credit facility, payment of fees in installments for wards, clean drinking water, financial assistance in medical expenses, tie up with nearby doctors, public transportation on the initiative of the institution, EV charging point, indoor gymnasium facility and celebration of personal events are provided. Computer with Wi-Fi facility, audio-visual studio and desktop facility are provided.

One full fledged computer lab with Wi-Fi facility, audio-visual studio and desktop facility are provided.s

Other Facilities:

Leave benefits such as casual leave, half pay leave, duty leave, and maternity leave, retirement benefits such as gratuity, provident fund are provided as per the UGC/ University rules after superannuation. The scheme of reimbursement of medical expenses by the employees is started by the college.

Non-Teaching:

Training Programmes:

Training Programmes are conducted for non-teaching staff to upgrade their skills. Regular training is provided by the in-house computer centre.

Support facilities:

Canteen payment of fees in installments for their wards, clean drinking water, financial assistance in medical expenses, tie up with nearby doctors, public transportation on the initiative of the institution, EV charging point and indoor gymnasium facility are provided. Indoor gymnasium is also made available for the celebration of personal events.

Facilities such as uniforms, umbrellas, bags, medical expenses and educational expenses for wards are provided. Provision of shoes for the support staff on outdoor duties is made.

Entertainment and recreational sessions are also organized.

Non-teaching staff are motivated to upgrade their educational qualifications.

PERFORMANCE APPRAISAL SYSTEM

Teaching Staff:

Teaching faculty members provide a confidential self-appraisal report every year. This helps in assessing efficiency and reflects the continuous professional development of teachers. It is used for Career Advancement of teachers. It is done in a confidential manner.

Feedback is obtained from students on aspects like punctuality, delivery of curriculum, and communication skills. If the feedback for any faculty member is below average, they are intimated in writing so as to give an opportunity to improve. Suggestion box is provided to the students.

Non-Teaching Staff:

Performance Appraisal of non-teaching staff members are prepared by the concerned staff and maintained by the Registrar in a confidential manner. Comments from the Registrar and the Principal are made on grade basis as per norms of the Government of Maharashtra.

Recommendations are provided to employees wherever required.

Students provide their feedback through questionnaires and suggestion boxes.

File Description	Document
Upload Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	[View Document](#)
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 72.07

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
18	18	15	15	14

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
7	7	7	7	7

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Major sources of institutional funding are:

Tuition Fees

Funds received from the Management

Funds received from conduct of public examinations

Sponsorship funds

Utilization of Resources:

The Governing body, in consultation with the College Development Committee and the Principal, plans allocation of funds.

Tuition fees received from students of professional courses are utilized for academic activities and for staff salaries of professional courses.

Funds from the management is utilized for augmentation of infrastructure, conduct of events and fests, and to fulfill the institutional social responsibilities and welfare programmes for staff and students.

Donations from philanthropists, trusts, and NGOs, and sponsorships for conduct of events and fests are utilized for the purpose for which they are received.

All purchases are done through inviting quotations and after reviewing the opinion of third parties. Feedback records of vendors regarding their products and after sales maintenance is also maintained to ensure quality. Each transaction is supported by vouchers and the entire amount is deposited in the bank. All transactions are done through cheques or online mode.

A full-time Accountant and Accounts Department ensures maintenance of proper accounts and preparation of financial statements. Internal systems are developed to verify accounts at different levels. The accountant processes all transactions and gets documents verified and authorized by the higher authorities of the institution. Most of the transactions are in digital mode to ensure transparency, with minimum use of cash.

The institution follows a proper mechanism for internal and external audit.

Internal Audit:

Budget is prepared every financial year under various heads. Accordingly, expenditure is planned as per the financial resources available. Major purchases are approved by the Management and the Purchase Committee. Daily miscellaneous expenses are managed by the principal. The Governing Body has appointed a firm of Chartered Accountants as Statutory Auditors to independently conduct financial audit of its books of accounts and to certify its annual financial statements. Internal Audit is also conducted through competent person. Income and Expenditure are strictly monitored by the Internal Auditor and the Principal. For any purchase, minimum 3 quotations are invited and prices are compared. In the absence of 3 quotations, relevant ones are reviewed and approved.

External Audit:

External Audit is conducted by the competent person, Every Year. Bills and vouchers are checked and verified. All relevant documents are physically checked. Any queries during the audit are immediately answered along with the presentation of relevant documents. No major objection has been raised in the audit reports. Transparency is maintained in financial matters. Financial discipline is maintained, in order to prevent misappropriation of funds and misuse of institutional property.

File Description	Document
Upload Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

IQAC plays a pivotal role to ensure and enhance the institution's academic and administrative standards.

1. Enhancement of quality of Teaching and Learning:

Since teaching and learning constitute the major focus of the institution, IQAC has strengthened this aspect:

At the commencement of the academic year, Academic Calendar is prepared in accordance with the Academic Calendar of the University of Mumbai. Time table is prepared and lectures are held regularly. Teaching Learning and Evaluation processes are done on time and in compliance with the academic calendar. To improve the academic aspects of weak students, remedial lectures are conducted.

To promote research acumen of faculties and students, research methodology workshops and webinars are organized for faculties and students. Faculties are motivated to present and publish research papers.

Timely upgradation of computers and software are made as per requirements of the revised syllabus of technical courses. Seed money is proposed to be introduced. During the pandemic, collaborations were made with other institutions of eminence to conduct online faculty exchange programmes and webinars. Students were also guided and encouraged to present and publish papers. Interactive sessions/ seminars/ conferences/ webinars/ workshops were organized.

Following are the areas in which teaching learning reforms are reviewed, implemented and facilitated by the IQAC:

A.   Use of experiential learning methods to facilitate achievement of learning outcomes and promotion of research:

- Industrial visits, seminars, workshops, conferences, projects, quizzes, role plays and interactions with industry experts

- Fun-n-Fair and other programmes to instill entrepreneurship skills

- Skill development courses

- Guest lectures by experts in the field

- Preparation, presentation, and publication of papers in seminars/ conferences by students under mentoring of faculties.

B. Use of ICT based teaching learning methodologies

- Adopting ICT based tools for teaching-learning.

- Webinars/ workshops/ sessions on ICT related topics and E-content development and internet banking.

- Participation in online faculty development

- Availability of broadband connection to provide internet connectivity in the classrooms, staff room, administrative office, conference room, seminar halls, and library.

2. Promoting Green Campus and Sustainability:

The institution has been successful in implementing green campus initiatives to achieve sustainability:

- Green Club is constituted under the Department of Environmental Studies to create awareness among students about the significance of the conservation of environment, which regularly conducts programmes for the same. Apart from this, the institution has adopted following strategies:

- Display of Information on environmental conservation measures to create awareness among the students

- Conduct of quality audits like the Green audit and the Energy audit

- Digitization of administration by installing ERP for online admission, fee payment, maintenance of accounts and other pertaining documents.

- Composting of canteen waste.

File Description	Document
Upload Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: C. Any 2 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	[View Document](#)
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

All committees, specifically the Women Development Cell plays a significant role in creating gender equity awareness. Gender Audit is also initiated by the institution.

Competitions such as essay writing, slogan writing, Just a Minute speech, poster making, anecdotes are conducted on themes like Role of Women in Society and Inspiring Role Models. To nurture the talents of students, competitions such as rangoli, mehendi, hair styling, nail art, cooking without fire and athletic events are also organized by various committees.

8th March of every year is celebrated as International Women's Day, when programmes like felicitation of proud mothers of Alumni and prominent female personalities from law and enforcement agencies are organized. Rallies, skits and competitions are held to create awareness among the students about the evil effects of dowry. The institution has a Gender Sensitization Action Plan in place to ensure the promotion of gender equity.

Awareness lectures on Women's Health, Female Health and Hygiene, Breast Cancer Awareness lectures, beautician course and Sexual harassment at Workplace are organized on a regular basis. Self Defence Programmes and programmes to enhance the entrepreneurship skills of girls' students are also conducted. Discussions are initiated in the classroom on Issues of Female Labourers in Sugarcane Fields and Problems of Female Labours in Construction Domestic Violence.

During Covid-19 lockdown period, the institution organized webinars on Women empowerment strategies, POSH Act, Matrimonial Rights of Women, MSME for Women Empowerment thus addressing gender issues.

Internal Complaints Committee is established to address the issues of sexual harassment and Sakhi Box is installed for the same. The institution provided moral support to one of the students to undergo gender change surgery. The fellow students were sensitized and counseled to wholeheartedly accept this kind of change.

Programmes are also regularly conducted for teaching and non-teaching staff to create awareness about gender equity.

Women security is employed to ensure the safety of the women in the campus. Female peons assist in ensuring the safety and security of girl students in the campus. In co-ordination with the nearby Police

Station, regular police patrolling is ensured. Ladies Wing of the nearby Police Station frequently visits the institution college to address issues related to girls.

Girls' common room is provided with required facilities like sanitary pad vending machine. Professional Counselor is appointed to counsel the students ensuring their safety, security, and overall development. Mentors also provide required counseling to the students. Women from the neighborhood community is given supervision duty for the examinations of professional bodies and examinations conducted by Government departments.

File Description	Document
Upload Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: B. 3 of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: E. None of the above

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Our institution promotes an inclusive environment irrespective of religious, regional, cultural and linguistic diversities. A policy document for the differently abled is in place in the institution.

The institution has prescribed Code of Conduct for students, teaching staff, non-teaching staff and interrelation between different stakeholders. Human values are promoted among students through activities like exhibition, lectures and webinars in association with various organizations thus supplementing the related topics, covered in the curricular aspects of Foundation Course of undergraduate programmes.

In NSS special camps, students are given freedom to practice their religious beliefs thus instilling values of co-existence, harmony, tolerance and co-operation.

Competitions are conducted open for all and without any gender/ language barriers so that students can comfortably share their thoughts genuinely.

All students equally take benefit of mentoring and counseling.

The institution is also committed to develop our students to be socially responsible and aware of the values, rights and duties enshrined in the Constitution of India.

The institution celebrates National days such as Independence Day, Republic Day and Gandhi Jayanti. Competitions are held and students perform skits on relevant themes. Swachh Bharat Abhiyaan is also supported. Constitution Day is celebrated through activities like Oath taking, Knowing the Preamble andposter making competitions.

NSS Unit of the institution is committed towards community service. It regularly conducts community oriented activities. In the adopted village, activities such as interactive sessions, rallies, skits are organized to create awareness among the villagers about topics such as cleanliness, personal hygiene, health, Yoga, conservation of water and education. Visit to the residential school in the village is also arranged. Books, benches, blankets are also distributed.

Environmental conservation and sustainability is promoted by creating awareness on the significance of using ecofriendly and biodegradable materials. The institution has a Plastic Ban Policy and Green Campus Policy in place. Maximum efforts are taken to make the institution paperless. Mechanisms for the management of different kinds of wastes are also in place. Best out of Waste competitions are held to create awareness among students about the concept of environmental sustainability. The institution has a well-maintained vertical garden which helps in improving air quality, contributing to the formation of a green campus.

During the Covid pandemic, the teaching and non-teaching staff reported to duty in a distributed manner to ensure that academic and administrative work is carried on smoothly. The institution deputed an

administrative staff to render covid-related services during pandemic. Vaccination camps were organized for the students and the nearby local community in association with the Brihanmumbai Municipal Corporation. Covid warriors from various departments including daily road sweepers of Municipal Corporation of Mumbai and those providing essential services were felicitated as a token of appreciation and respect for their selfless services to society.

File Description	Document
Upload Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice I :

Spiritual value is one among the four values (purusharthas) in Indian culture. Today's world is fully engaged with worldly desires and financial orientation and thus the education system also lack the spiritual virtues. The institute celebrate cultural and spiritual activities for all round development of students. We have vani – Vinayak temple, Shri – Sai – Baba Temple there is also incarnation of Chhatrapati Shivaji Maharaj statue within the campus. We also celebrate cultural festival such as Ganesh Chaturdashi, Navratri (Garba is organized within the college campus), celebration of Diwali, Ekadashi etc.

1. To develop few opportunities to inculcate Spiritual values from the formal stream of study.
2. To develop Spiritual values such as purity of mind, concentration and hardworking mentality.
3. To commemorate great leader's birth and death anniversaries, so as to get life learning values from their life stories.
4. To enable the students to develop a sense of culture and morality.

THE PRACTICE:-

The Institution at the entrance itself has VANI – VIYANKA TEMPLE.

At the main building. entrance itself there is installation of statue of great Chhatrapati Shivaji Maharaj Annexed to it, there is SHRI. SAI BABA MANDIR, many students begin their day by Spiritual motivation especially during the exams. Every year the college celebrate very joyfull the mid break of 6 days Ganesh Chaturdashi and Navratri fest is made remarkable with garba – rasas and DJ.

Evidence of Success :- The students get motivation and mental peace by praying to God Almighty. They seek the blessing to be right in their walks of life. They feel a sense of morality. The get motivated by the

cultural eve and participate in large numbers. They completely enjoy the festival moment of Ganesh Chaturdashi and Garba rasa.

Problems Encountered and Resources Required :

Discipline:

When it comes to fest and festival celebration, the institution faces the problem of Discipline and campus order.

Resources Available : We have Discipline Committee, we deputeredd teacher to maintain within the campus, strict control at the entry level is made by the Discipline Committee. We have bouncers and alert CCTV surveillance.

Resources Required : A sense responsibility among students to balance the joy, happiness and discipline in the campus.

Best Practice II :

1. **Title of the Practice: Felicitation of outstanding Personalities from Various Fields: Appreciation Awards (MHATRE GAURAV PURSKAR)**

2. Goal:

- To identify the people in society who work honestly, sincerely for public and in general they are neglected.
- Such people do exists in all field (religion, Social, educational, Government servant, Journalist, social worker, farmers.
- To felicitate ideal Personalities to keep Model for students/Society.
- To throw the light on the life of above type of personalities.

3. The Content:

- The Padmashree, Padmabhushan awards are conferred on Republic day every year for achievers in various fields .Taking Clue from this concept; we thought such concept at local level.

4. Practice:

- We Identified the outstanding personalities in nearby areas from various fields like: a) Public Service b) Public Transports c) Social service d) Education
- We collected and assembled the Bio-Data of these Personalities.
- We selected most appropriate 4 persons for these awards.
- We invited them on Felicitation programs arranged on Foundation day of the college.
- We felicitated them by awarding shawl, Trophy, Certificate, Bouquet.
- After Felicitdtion Motivational speech is given by these Personalities.
- We invited them in various activities and programmes arranged by college.
- The details of the program were published in local news papers.

5. Evidence of Success:-

On the basis of selection of outstanding personalities from the area of a) Public Service b) Public Transports c) Social service d) Education, the Mhatre Gaurav Purskar were awarded for the A.Y.2021-2022 & 2022 - 2023 by the institute.

Sr.No	Name of the Person	Village/Town	Achievement fields	Year of appreciation
1	Mr. Harshal Namdev Patil	Ghatkopar	Public Service	2021– 2022
2	Mr. Hender Manik Patil	Ghatkopar	Public Transports	2021– 2022
3	Mr. Ravindra Dashrath Patil	Ghatkopar	Education	2021– 2022
4	Mr. Ashok Gurunath Tare	Ghatkopar	Social service	2021– 2022
Sr.No	Name of the Person	Village/Town	Achievement fields	Year of appreciation
1	Mr. Vinod Jagannath Thakare	Ghatkopar	Public Service	2022 - 2023
2	Mr. Jayhind Krishna Tare	Ghatkopar	Public Transports	2022 - 2023
3	Mr. Sandip Gurunath Tare	Ghatkopar	Education	2022 - 2023
4	Mr. Jayesh Rawal	Ghatkopar	Social service	2022 - 2023

6. Problems Encountered and Resource Required:

- Conducting survey and identify Personalities.
- Deciding criteria for eligibility: To search from different fields.
- We convince them for felicitation.
- Collection of the Bio-Data /Documentation.
- We take help from Local Social workers for felicitation. In addition, we take help from NGOs.
- Availability of human Resources.
- Efficiency required for continue in practices.

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Holistic Education for the Betterment of Students and the Community

The vision and mission of the institution focuses on developing students personally and making them feel responsible towards the community in which they live.

In the field of academics, a comparison of the academic performance of the students at the entry level and exit level clearly reveals the upcoming trend. A majority of students belong to economically, socially and culturally disadvantaged backgrounds, living in slums, and are first-generation learners with their parents employed in the unorganized sector. Bilingual explanations, in both English and Hindi are provided by the teaching faculty. Notes are also given in a simple language. Personal attention is given to the students, as and when required. The institution adopts a cooperative approach towards working students and tries to understand their difficulties. Personality development of the students is ensured through extracurricular activities, such as sports, cultural events, extension activities, etc. Students are groomed and made industry ready. Placements and internships are facilitated through tie ups with organizations. Many of the students are placed with the professional faculty members of the institution. Financial help is provided to the needy students and the non-teaching staff by the Management. Students are encouraged to express their opinions, suggestions, feedback in regional languages like Hindi, Marathi, and Gujarati.

Facilities like common room and sanitary pad vending machine are provided for girl students. Students are given assistance in the online process for admission and registration for examination. The alumni are given opportunities to work in the institution as teaching and non-teaching staff. Students are provided the facility of payment of fees in installments, if required. They are motivated to conduct research and present and publish papers to enhance their research acumen. The library is enriched with resources, and the Book Bank Scheme is also operational for the benefit of needy students. The Health and Fitness Centre has state of-the-art equipment. Health parameters of the students are monitored regularly. Eminent persons from industry and professionals serve as visiting faculty for professional courses.

Service to Mankind :

The institution offers extension activities like NSS, DLLE, etc. and focus in these activities is service to mankind. Activities like Two Day District Level Theme Based Workshop on Waste Management, Blood Donation Camp and Thalassemia Check-Up, Workshop on Yoga and Stress Management, Awareness Rallies, etc. are the highlights of such activities. The Higher Authorities of the Institution acted as a Guiding Light during the period of pandemic and gave advice and suggestions to the shopkeepers and slum dwellers near the Institution who were facing various difficulties.

Positive Learning Environment :

The Institution creates Positive Learning Environment for students and for Teaching and Non-Teaching Staff members. They are motivated for pursuing higher studies. Awareness Lectures on Career options are organized for students. Teaching and Non-Teaching Staff members are motivated and appreciated for pursuing higher studies.

Recognition and Appreciation:

Recognition and Appreciation is a reward in itself. The institution recognizes and appreciates the contribution of all the stakeholders. Our Institution inculcates the quality of Recognition and Appreciation in our students also. Housekeeping staff members of our institution were felicitated by our students for their service to the institution. A special programme was organized to felicitate Corona

Warriors like Policemen, Road Sweepers, etc. who continued in their efforts to save people during the difficult time.

Gender Equality, Gender Inclusivity and Equal Opportunity:

The Institution fosters the culture of Gender Equality and Gender Inclusivity. Various activities are organized for the upliftment of women and to ensure Gender Equality, Gender Inclusivity and Equal Opportunity such as National Webinar on - Topic: MSME Funding: A Tool for Women Empowerment, National Webinar on Matrimonial Rights of Women, Breast Cancer Awareness Lecture, Guest lecture on Female Health and Hygiene, Lecture on 'Female feticide', etc. The Institution is also committed to gender inclusivity. The institution strives to achieve Sustainable Development Goals thereby ensuring balance between social, economic and environmental sustainability. Thus the institution attempts for the holistic development of the students and the community as a whole and will continue to do so in future to reach great heights for its distinctiveness.

5. CONCLUSION

Additional Information :

The institution had given the details information in various criteria designed by the NAAC. It also covers SWOC analysis which indicates Strength, weakness, opportunity and challenges

Our institute located at Rural area hence it is difficult to get sufficient number of students therefore the Management of college has fixed a polies to accept the fees from the student by way of installments. So that the can remitted the amount. Various activities are conducted by College for the betterment of the students. Faculty development programmes are also arranged by the college to improve skill of the faculty members.

Concluding Remarks :

Our College having the Experienced faculty members. They adopts innovative strategies in curriculum delivery to enable the students to achieve their learning goals. Use of ICT tools and techniques in teaching methodologies by the faculty. College conducts Examination activities and outreach programs for neighbourhood empowerment and addresses the issues related to the local community. The faculty members convey the students to do the work for the betterment of the society by using their skill and talent. A limitation on the designing of syllabus as the institution is affiliated. Less number of Government / Non-Government funded research projects. Less number of collaborations and linkages at International level. Space constraints leading to lack of open space and play grounds. Large number of students per class in undergraduate programmes. Hurdles in appointing qualified staff for vacant posts due to non-availability of NOC from the affiliating University. Majority of students from regional language background. Interdisciplinary research is limited. The easy placement is not available for our students with compare to Urban area.

The Bhiwandi city is the centre of Power Loom Industries with biggest Warehouses hence our students can help to get jobs easily and to augment the Alumni base and to exploit their potential for student support mechanism. Lack of flexibility in curriculum design and development as the institution is affiliated To increase the participation of students in extra-curricular activities since they belong to lower socioeconomic strata of society.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.1	**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)** Answer before DVV Verification : Answer After DVV Verification :5 Remark : As per revised data and clarification received from HEI, based on that DVV input is recommended.

2.1.1 **Enrolment percentage**

2.1.1.1. **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
231	145	98	147	251

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
265	178	98	145	246

2.1.1.2. **Number of sanctioned seats year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
420	420	420	420	420

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
420	420	420	420	420

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

2.1.2 *Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

2.1.2.1. **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
88	56	51	94	186

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
74	51	45	84	108

2.1.2.2. **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
210	210	210	210	210

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
210	210	210	210	210

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

| 2.4.1 | **Percentage of full-time teachers against sanctioned posts during the last five years** |

2.4.1.1. **Number of sanctioned posts year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
15	15	15	12	12

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
18	16	15	14	14

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

| 2.6.3 | **Pass percentage of Students during last five years (excluding backlog students)** |

2.6.3.1. **Number of final year students who passed the university examination year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19

| 47 | 128 | 153 | 136 | 45 |

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
45	128	153	134	43

2.6.3.2. **Number of final year students who appeared for the university examination year-wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
179	148	203	168	152

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
179	148	203	168	152

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

| 3.2.2 | *Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years* |

3.2.2.1. **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
2	2	1	1	1

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
2	1	1	1	1

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

| 3.4.3 | *Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.* |

3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
13	16	16	12	8

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
11	14	14	10	7

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

4.1.2	*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

4.1.2.1. **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
9.39	11.39	9.13	5.13	0.40

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0.39	0.22	0.3	0.54

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

4.3.2	**Student – Computer ratio (Data for the latest completed academic year)**

4.3.2.1. **Number of computers available for students usage during the latest completed academic year:**

Answer before DVV Verification : 16
Answer after DVV Verification: 25

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

4.4.1	*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
9.36	11.39	9.13	5.13	0.40

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0.39	0.22	0.30	0.54

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

5.1.1	*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

5.1.1.1. **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
52	91	79	85	135

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
43	62	49	65	115

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

5.1.3	**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

5.1.3.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
4	5	0	0	2

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19

| 72 | 83 | 0 | 0 | 58 |

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

5.2.1	**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

5.2.1.1. **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**
Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
6	10	6	8	11

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
6	10	6	8	11

5.2.1.2. **Number of outgoing students year wise during the last five years**
Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
182	135	202	155	166

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
45	128	153	134	43

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

5.3.2	**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**
Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
27	28	0	22	26

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19

0	0	0	0	0

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

6.2.2	*Institution implements e-governance in its operations* 1. **Administration** 2. **Finance and Accounts** 3. **Student Admission and Support** 4. **Examination** Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: E. None of the above Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.
6.3.2	**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years** 6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years** Answer before DVV Verification: <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>3</td><td>3</td><td>0</td><td>2</td><td>3</td></tr></table> Answer After DVV Verification : <table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr></table> Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.
7.1.2	**The Institution has facilities and initiatives for** 1. **Alternate sources of energy and energy conservation measures** 2. **Management of the various types of degradable and nondegradable waste** 3. **Water conservation** 4. **Green campus initiatives** 5. **Disabled-friendly, barrier free environment** Answer before DVV Verification : A. 4 or All of the above Answer After DVV Verification: B. 3 of the above Remark : As per the supporting documents provided by HEI, based on that DVV input is

	recommended.

7.1.3	**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**
	
	    1. **Green audit / Environment audit**
	    2. **Energy audit**
	    3. **Clean and green campus initiatives**
	    4. **Beyond the campus environmental promotion activities**
	
	   Answer before DVV Verification : C. Any 2 of the above
	   Answer After DVV Verification: E. None of the above
	  Remark : As per the supporting documents provided by HEI, based on that DVV input is recommended.

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of students year wise during the last five years** Answer before DVV Verification: 	2022-23	2021-22	2020-21	2019-20	2018-19
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579	386	421	443	579 | Answer After DVV Verification: | 2022-23	2021-22	2020-21	2019-20	2018-19
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628	417	393	409	557	
2.1	**Number of teaching staff / full time teachers during the last five years (Without repeat count):** Answer before DVV Verification : 80 Answer after DVV Verification : 17
2.2	**Number of teaching staff / full time teachers year wise during the last five years** Answer before DVV Verification: 	2022-23	2021-22	2020-21	2019-20	2018-19
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15	15	15	12	12 | Answer After DVV Verification: | 2022-23	2021-22	2020-21	2019-20	2018-19
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17	16	15	14	14	
3.1	**Expenditure excluding salary component year wise during the last five years (INR in lakhs)** Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
9.39	11.39	9.13	5.13	0.40

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
8.65	11.14	8.79	4.70	4.72